



HARYANA INSTITUTE OF PUBLIC ADMINISTRATION
76, HIPA Complex, Sector 18, Gurugram Phone No. 0124-2340690 Ext. No. 322
& Fax No. 2348452

Ref.No. 1114

Dated: 21/09/2026

To

The Deputy Secretary (PG),
Ministry of Personnel, Public Grievances and Pensions,
Deptt. of Administrative Reforms and Public Grievances,
Public Grievance Section, Govt. of India,
6th Floor, Jawahar Vyapar Bhawan, Janpath
New Delhi-110001.

**Sub: Utilization Certificate for 2nd instalment for the FY 2026-27 of
Rs.7,50,000/-**

Madam/Sir,

I am directed to refer on the subject cited above and to submit herewith the Utilization Certificate of 7,50,000/- (Rs. seven lac fifty thousand only) on the prescribed format against the grants-in-aid of Rs.7,50,000/- (Rs. Seven lac fifty thousand only) sanctioned for the 2nd instalment for financial year 2026-27.

This is for your kind information and for further necessary action please.

21/09/2026
Senior Accounts Officer,
for Director General, Haryana Institute
of Public Administration, Gurugram.

Sr. Accounts Officer
Haryana Institute of Public
Administration, Gurugram



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Form of Utilization Certificate

Sr.No.	Letter No. & Date	Amount	
1.	S-15/50/2025-PG division (e9586) 24.08.2026	Rs. 7,50,000/- (Rs. Seven lac fifty thousand only)	Certified that an amount of Rs.7,50,000/- (Rs. Seven lac fifty thousand only) has been utilized for the training related activities of Sevottam Training Cell of HIPA, Gurugram for which it was sanctioned as the 2nd instalment for the Financial Year 2026-2027. An amount of Rs.22,53,000/- has been utilized in organizing 35 training programmes from April to August, 2026 wherein as many as 1502 participants from various departments of State Government participated. Excess amount of Rs.7,53,000/- (seven lac fifty three thousand only) will be accounted in the third Instalment.
	Total	Rs.7,50,000/-	

Certified that I have satisfied myself that the conditions on which the grants in aid was sanctioned have been dully fulfilled/are being fulfilled and that I have exercised all the required checks to see that money was actually utilized for the purpose for which it was sanctioned.

21/09/2026
Senior Accounts Officer,
Haryana Institute of Public
Administration, Gurugram.

Sr. Accounts Officer
Haryana Institute of Public
Administration, Gurugram